

Schaidt Scholarship Application

Dear Applicant,

As the Chair of the Mortimer C. and Elizabeth Ann Schaidt Scholastic Tuition Fund, by and through St. Paul's Lutheran Church of Cumberland, MD, I want to congratulate you on your decision to continue your education.

The enclosed information is designed to assist you in understanding the mission of the Mortimer C. and Elizabeth Ann Schaidt Scholastic Tuition Fund, and to provide guidance in completing the necessary paperwork for the Committee's review of your application. I strongly urge you to read all materials before you begin completing the application.

If at any time you have questions about the process, or the application itself, please feel free to contact this committee by email at stpaulsscholarship2015@gmail.com or by phone at (301)722-6604..

I, along with my fellow committee members, wish you God's blessing for success in obtaining your desired degree.

Sincerely,

Debbie Metheny, Chair
Mortimer C. & Elizabeth Ann Schaidt Scholastic Tuition Fund

The Mortimer C. And Elizabeth Ann Schaidt Scholastic Tuition Fund Application Instructions

Introduction

The Mortimer C. and Elizabeth Ann Schaidt Scholastic Tuition Fund (Schaidt Scholarship) was created by the Mortimer C. Schaidt Trust of 1996. It is this Trust document that provides the parameters under which the scholarship monies can, and will, be awarded.

The mission of the Schaidt Scholarship is to provide a substantial contribution toward the **tuition expense** of obtaining a post high school degree or certification issued by an accredited institution. The degree or certification obtained may be those bestowed by a graduate program, a 2 - or 4 -year college or university, or a trade or technical institutions. The “accreditation” will be determined by either the appropriate educational system or by a governing authority of a particular profession.

Scholarship Award

The Schaidt Scholarship will provide a maximum of Five Thousand Dollars (\$5,000.00) per student, per school year, for a **maximum of 4 school years (or 8 concurrent, traditional semesters)**. No exceptions or extensions to this timeframe will be entertained. The monies awarded under the Schaidt Scholarship are not repayable, nor will they be reported to the IRS as taxable income.

Scholarship Requirements

The information provided by the student on the scholarship application will be used to determine a numeric score. That scoring will be based on the following parameters:

1) Preference will be given to members of St. Paul’s Lutheran Church of Cumberland, MD-

Applications submitted by members will be reviewed first. Membership as defined by the Evangelical Lutheran Church in America is “one who communes and contributes at least once annually”. This active membership status will be confirmed by records of St. Paul’s Lutheran Church for the year of application.

2) A secondary preference will be given to residents of Allegany County, MD-

Applications submitted by residents of Allegany County, MD will be reviewed after the applications of St. Paul’s members. Their residency in Allegany County will be confirmed by way of state issued identification or Allegany County School Board Records (including transcripts).

3) Grade Point Average (GPA)-

Graduating GPA for high school seniors

College GPA for returning applicants. Please note – failure to maintain a minimum cumulative GPA of 2.0 will disqualify the applicant

Most recent transcripts for those having not attended an accredited school (high school, college, or trade/technical school) for over 1 year

4) The inability of applicant to pay the cost of tuition completely on their own.

Instructions for Completing the Application

- 1) Complete the three page application form available online at www.stpaulscumberland.com, or request an application from the office of St. Paul's Lutheran Church by phone at (301)722-6604, xt.6.
- 2) **NEW FOR 2016:** Submit an essay with your application outlining your military service, volunteer service to the church, other volunteer service, employment, and participation in extracurricular activities.
- 3) Return the completed application forms either via the website, by email to stpaulsscholarship2015@gmail.com, or by US Mail to St. Paul's Lutheran Church, 15 N. Smallwood St., Cumberland, MD 21502, Attn: Schaidt Scholarship Committee. **Application submission deadline is June 15th of each year.** St. Paul's Lutheran Church will not be responsible for applications received after the deadline due to mailing delays.
- 4) Forward any additional documentation required, but not able to be submitted through the website. We strongly encourage all applicants to forward additional information via email to stpaulsscholarship2015@gmail.com. Please be sure that the documents clearly indicate the applicant's name.
- 5) All documentation submitted to the Schaidt Scholarship Committee for review will become the property of St. Paul's Lutheran Church and will NOT be returned.

Supporting Documentation Required

For New Applicants – high school transcripts, letter of acceptance from an accredited educational institution, and the Educational Costs Worksheet included with the application. If you are not a graduating Sr. from high school, please submit a copy of your state issued identification (i.e. drivers license, age of majority card, etc.)

For Returning Applicants – College transcripts, and the Educational Costs Worksheet included with the application.

What's Next?

The Scholarship Committee will begin the application review process June 15th of each year. Shortly thereafter, the applicants will receive written notice from the Scholarship Committee as to the status of their request.

If an applicant receives an award letter, they will also receive further instructions as to how to have the funds paid on their behalf directly to the learning institution. Each applicant should prepare themselves by having the school's admissions and/or billing office information, and student identification (if assigned) available upon request. Disbursements will be made directly to the learning institution from the Trustee's office for the dollar amount of the TUITION ONLY per the billing statement provided from the institution. Neither St. Paul's Lutheran Church, nor the Trustee of the Schaidt Trust, will be held responsible for late tuition payments as a result of the applicant's delay in providing the scholarship committee with the appropriate billing documentation.

Notice of Disqualification

If at any time the Schaidt Scholarship Committee finds that any information provided by an applicant is false, their application or award will be denied and/or revoked.

**Mortimer C. and Elizabeth Ann Schaidt
Scholastic Tuition Fund Application**

1. Applicant's Name: _____
(Please Print)

2. Telephone: _____

3. Home Address: _____

4. College Address (if known): _____

5. Is the applicant a member of St. Paul's Lutheran Church in Cumberland, Maryland?

____ Yes ____ No

6. Is the applicant a student in, or a graduate of, an Allegany County school?

____ Yes ____ No

7. Proposed Major Course of Study: _____

8. What degree is the applicant pursuing (4-year, 2-year, technical/trade,
graduate degree, etc.)? _____

9. When does the applicant expect to receive the degree? _____

Please use the attached worksheet to answer the following questions. The worksheet must be submitted with the application.

10. What is the total expected cost of attendance for the year? _____

11. Of this amount, how much is tuition for the year? _____

12. What is the difference between the total cost of attendance and the student's and family's contribution to educational expenses? _____

13. Is the applicant able to completely pay for tuition on his/her own?

____ Yes ____ No

14. Applicant's statement regarding financial need: _____

15. Any general comments the applicant would like to make: _____

Deadline for application submission is June 15th. Applications received after this date will not be reviewed or considered eligible for the scholarship award.

Educational Costs Worksheet

Expected Educational Costs per Year*:

Tuition: _____
Room: _ _____
Meals: _____
Mandatory Fees: _____
Textbooks: _____
Misc (Travel expenses, computer, etc.): _____
TOTAL cost of attendance: _____

Your/Family contribution to educational expenses:

Student loan(s): _____
Parent contribution: _____
Scholarship(s): _ _____
Grant(s): _ _____
Contribution from student's wages: _____
TOTAL contribution: _____

**Difference between
Total Cost of Attendance
and Total Contribution:**

**Check with your college/university's Financial Aid office to find out the total educational expenses for the year.*

I certify that the information given is true and correct to the best of my knowledge.

Signature

Date

Return this application and any additional documentation required to:

By Mail: Schaidt Scholarship Committee
St. Paul's Lutheran Church
15 N. Smallwood Street
Cumberland, MD 21502

By Email: stpaulsscholarship2015@gmail.com